

**BYLAW NO. 1047  
OF STARLAND COUNTY  
IN THE PROVINCE OF ALBERTA, CANADA**

A Bylaw of Starland County in the Province of Alberta, Canada, to provide for the setting of fees for various administrative services.

WHEREAS it is deemed advisable to set out these various administrative fees in one Bylaw for ease of amendment in keeping with changing economic conditions.

NOW THEREFORE the Council of Starland County, duly assembled, enacts as follows:

1. Section 1 - Short Title

- 1.1. This By-law may be cited as the Starland County "Administration Fees "Bylaw".

2. Section 2 - Definitions

In this Bylaw,

- 2.1. "Auditor" means the Auditor appointed by the County.
- 2.2. "County" means Starland County
- 2.3. "Municipal Administrator" means the Chief Administrative Officer appointed by the County.
- 2.4. "Treasurer" means the Municipal Treasurer appointed by the County.

3. Section 3 - Municipal Taxes

- 3.1. That upon the receipt of a fee set out in Schedule "A" attached to and forming part of this By-law the Municipal Administrator or his designate shall issue a certificate stating whether or not all taxes in respect of any assessable parcel of land or other property have been paid and, if not, the amount of current taxes and arrears payable against the parcel or other property.
- 3.2. That upon receipt of a further fee set out in Schedule "A" there shall be included in the certificate a detailed statement of the arrears indicating portion attributable to each Year.
- 3.3. That upon receipt of a request in writing, including a legal or other description of the parcel by which it can be located and upon receipt of a fee set out in Schedule "A" the Municipal Administrator or his designate shall issue a statement in writing, showing:
- 3.3.1. the description of the parcel as set out in the assessment roll; and
- 3.3.2. the latest assessed value of land and improvements thereon as set out in the assessment roll.

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- 3.4. That upon receipt of a further fee set out in Schedule "A" there shall be included in the statement referred to in Subsection 3.3 above, the assessments year by year, as set out in the assessment roll, for the years requested.
- 3.5. That upon receipt of a request in writing, including a legal or other description of the parcel by which it can be located and upon receipt of a fee set out in Schedule "A" the Municipal Administrator or his designate shall issue a statement in writing showing the description of the parcel as set out in the assessment roll.

### 4. Section 4 - By-laws

- 4.1. That upon written request from any elector or owner or purchaser of land within Starland County and, upon receipt of a fee set out in Schedule "A" the Municipal Administrator shall within a reasonable time provide copies of:
  - 4.1.1. any contract approved by Council and any by-law or account after it has been submitted to the Council,
  - 4.1.2. any report of any committee or of any official of the County after it has been submitted to the Council, other than an opinion or report of any counsel engaged by the County,
  - 4.1.3. the minutes of Council, after they have been adopted by the Council.
- 4.2. Notwithstanding subsection 4.1, the charge for the copy of a bylaw furnished by the Municipal Administrator under that subsection shall not exceed \$10.00, excepting the following by-laws, when they are available in the form of a publication that is offered for sale to the public:
  - 4.2.1. Land Use By-law No. 918 as amended, which shall be subject to a fee set out in Schedule "A".

### 5. Section 5 - Financial Statements

- 5.1. That upon receipt of a fee set out in Schedule "A" the Municipal Administrator shall within a reasonable time provide copies of the treasurer's annual financial statements or abstract thereof or the accompanying auditor's report.

### 6. Section 6 - Interpretation

- 6.1. Nothing in this By-law shall be interpreted so as to give anyone a substantive right to access information held by the County, where that access is not provided for in other Acts, By-laws, Resolutions or Orders.
- 6.2. Nothing in this By-law shall be interpreted so as to allow the County to impose fees not provided for in relevant enabling legislation.

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7. Section 7 - Effective Date

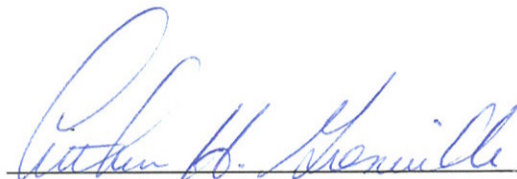
7.1 This by-law shall come into effect upon the final passing thereof.

First reading on motion of Councillor Wilson, this 18th day of July, 2000.  
Carried Unanimously.

Second reading on motion of Councillor Avramenko, this 18th day of July, 2000.  
Carried Unanimously.

Third and final reading on motion of Deputy Reeve Thompson, this 18th day of  
July, A.D., 2000

**DONE AND PASSED IN COUNCIL THIS 18TH DAY OF JULY, A.D., 2000.**

  
\_\_\_\_\_  
Reeve: Arthur H. Grenville

  
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Municipal Administrator: Ross D. Rawlusk

**SCHEDULE "A"**  
**SCHEDULE OF FEES**

**STARLAND COUNTY – ADMINISTRATION FEES BYLAW 1047**

| Section  | Fee  |
|----------|--|
| s. 3.1   | Ten Dollars (\$10.00) Tax Certificate                        |
| s. 3.2   | Twelve Dollars (\$12.00) Tax Levy History Report             |
| s. 3.3   | Ten Dollars (\$10.00) Assessment Roll Report                 |
| s. 3.4   | Twelve Dollars (\$ 12.00) Assessment Roll History Report     |
| s. 3.5   | Three Dollars (\$ 3.00) Property Description Report          |
| s. 4.1   | One Dollar (\$1.00) (per reproduced page or portion thereof) |
| s. 4.2.1 | Twenty Five Dollars (\$25.00)                                |
| s. 5.1   | One Dollar (\$1.00) (per reproduced page or portion thereof) |
|          | No fee to Starland County ratepayers                         |